

École Sir John Franklin High School

Home of the Falcons



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THE PHILOSOPHY OF ÉCOLE SIR JOHN FRANKLIN HIGH SCHOOL

OUR MISSION STATEMENT

Our mission is to work as a community to support student achievement by providing diverse learning opportunities.

OUR VISION AND GOAL – A SHARED RESPONSIBILITY FOCUSED ON STUDENT ACHIEVEMENT

We, the community of École Sir John Franklin High School;

- Provide a stimulating and intellectual environment that promotes an interest in life-long learning.
- Promote emotional growth by providing opportunities to enhance self-esteem.
- Promote social growth by developing a community, which accepts and respects others.
- Promote healthful living by understanding and respecting one's body and physical environment.
- Promote aesthetics awareness by encouraging an appreciation of the applied and fine arts.
- Promote an understanding of cultural heritage by respecting languages, lifestyles, and traditions.

PROGRAMS

École Sir John Franklin High School is a dual-track school offering courses in French and English for students to excel in academics, skilled trades, athletics and fine arts.

CAREER & PROGRAM PLAN (CPP)

All students will begin their Career and Program Plans (CCP) in Grade 9 and will continue to work on them through high school. The CCP reflects a student's career exploration during the high school years.

ALTERNATIVE EDUCATION PROGRAM

École Sir John Franklin High School offers a variety of approaches to learning. High School credits may be earned above and beyond the regular day-time classes through special projects, teaching assistant assignments (TA's), night school, work experience credits, on-line learning, home-schooling, and the Route 51 Outreach Centre located in the Urbania Building. Night school is available to regular students who are already registered in day school as well as to mature students. Night school is open Monday – Thursday from 6:00 to 9:00 pm and offers courses in a number of different subjects. The Route 51 Outreach

Centre is available to students who could benefit from a more self-motivated day time learning environment. More information about Route 51 can be obtained by calling (867) 669-0773 and speak to a Guidance Counselor.

Additional information can applications for these alternative programs can be obtained from your Guidance Counselor.

An individualized education program is offered to students at the Young Offenders Facility.

POLICY

NWT POLICY

EDUCATION ACT (1995) – SECTION 22: STUDENT PARTICIPTION

A student has the responsibility:

- a. to conduct himself or herself while on school premises;
- b. to comply with the school rules and the code of conduct for students;
- c. to cooperate with principal, teachers and all persons authorized by the District Education Authority to provide school programs and other services;
- d. to be respectful of the cultural, spiritual or religious values or beliefs of others while on school premises;
- e. to be respectful of the person and of the property of others while on school premises; and
- f. to participate in the education program and make his or her best effort to learn.

EDUCATION ACT (1995) – SECTION 35: Student Suspension

Under the Education Act (1995) 35.1, a principal may suspend a student from school for:

- a. a persistent opposition to authority;
- b. habitual neglect of his or her responsibility under this act or the regulations;
- c. the intentional damage or destruction of school property;
- d. the use of profane or abusive language;
- e. consuming or being under the influence of alcohol or non-medicinal drugs on school premises; and/or
- f. conduct that, in the opinion of the principal:
 - i. interferes with the work of other students or staff;
 - ii. is injurious to the physical or mental well-being of other students or school staff; or
 - iii. creates a situation that constitutes a seriously harmful influence on other students or school staff.

YK1 SAFE SCHOOLS POLICY GENERAL

We believe that;

- all students have a right to be educated in a safe environment.
- all staff have a right to work in a safe environment.
- students learn best in a structured environment with clearly communicated expectations for behaviour.
- parents are essential partners in maintaining safe schools.
- the teaching of responsibility behaviours and self-management skills results in safe schools.

DANGEROUS/ILLEGAL BEHAVIOUR

Certain behaviours will not be tolerated within the school setting because they provide unacceptable risks to students and staff. Illegal behaviours will be reported to the appropriate law enforcement agency. These behaviours will result in immediate suspension*.

Behaviours that fit into this category include, but are not limited to:

1. the use and/or possession of illegal drugs;
2. the use and/or possession and/or concealment of a weapon**;
3. threatening or harassing staff or students;
4. assault;
5. theft or robbery;
6. any other illegal behaviour; and
7. assisting or supporting illegal or dangerous activities.

*Repeated suspensions will lead to the Principal's recommendation for expulsive to the YK District #1 Board of Education.

**A weapon is any object which is either designed or intended by an offender to be used in a threatening or intimidating manner or to inflict bodily harm or cause death to any person.

SJF POLICY

ATTENDANCE

General

Regular attendance in class is one of the most important contributing factors to student learning and success. Responsibility for regular attendance rests with students and parents. All absences from class will be recorded and unexcused will be reported to the home on a daily basis by an automated telephone system. Students are responsible for all course materials missed for all course materials missed while absent for any reason.

Power School Parent Access

Student attendance and timetables are available for parents/guardians to view on the YK#1 website. This information is "live" data and may be viewed at any time. Please contact the school for instructions and access. You may also contact the school to request an update on attendance without accessing the website.

Leaving During the School Day

Students are expected to remain on school premises except during the lunch period. Students are encouraged to make medical or dental appointments either before or after school hours, although it is recognized that this is not always feasible. Students are to be excused by their parents or guardians for appointments or in the event of an emergency. In all cases, students must sign out at the office prior to leaving. Students who leave the school without a valid reason will be marked absent, unexcused. Repeated offences may lead to suspension.

Excused Absence

Parents/Guardians of students who are away with good reason are asked to call the 24-hour attendance line to excuse the absence. Simply dial 873-7339 and state the student's name, date or time of absence and a reason. You may also call 669-0773 at any time to leave a message or to speak with the School Secretary. A student's absence may also be excused by the school if the absence is due to a school-related activity.

Upon return to school, a student with an excused absence should report to the office to receive a "green slip" to present to his or her teacher. A green slip indicates that the absence is excused.

Unexcused Absence

If the parent/guardian (or school) does not provide a reason for a student's absence, his/her absence will be noted as unexcused and an automated message will be sent to the home phone number advising of the absence. The automated message is generated only for unexcused absences and not for late arrivals or excused absences.

ACCIDENTS, INJURY AND ILLNESS

All accidents must be reported immediately to the supervising teacher and to the front office. Forms for reporting accidents are available in the front office and must be completed in order to meet the requirements of the YK School District #1's insurance policies.

Injury or Illness

Students who become ill or injured during school hours should report to the front office promptly where appropriate care of students will be arranged. This includes providing First Aid (band-aids and ice packs, etc...) as required. In the event of a sick student, parents will be contacted to make arrangements for transportation home. An ambulance will be called in the event of a medical emergency. Students are not to remain in washrooms when ill and must sign out at the office if leaving the school.

CAUTION FEES

Registration is held in August, and caution fees are due at that time. Caution fees are \$100.00 (one hundred dollars) paid annually, and include the use of a locker and lock. A refund in the amount of 25% of fees paid is returned to the student upon graduation (or when the student leaves Sir John for any other reason) as long as there are no outstanding loans of library books, classroom textbooks, calculators or other materials. In accordance with section 4.1 of the Education Act, Aboriginal students with Treaty Rights are exempt from paying caution fees. To be exempt from paying fees, students must provide a copy (both sides) of their Certificate of Indian Status (issued by the Department of Indian and Northern Affairs).

CLEANLINESS IN THE SCHOOL

Plaza lunch area

Students are responsible for cleaning after themselves. This means placing lunch bags and debris in the garbage cans provided and putting cans and bottles in the recycling bins.

Hallways and Classrooms

Food and drinks are allowed in the plaza but not permitted in the hallways and classrooms unless sanctioned by a classroom teacher for a special occasion.

Outdoors

Use the garbage bins for your garbage disposal. Please don't litter!

Gymnasium & Fitness Centre

Food and drinks are not permitted in the gymnasium.

Recycling

Sir John is committed to recycling. Please use the appropriate bins for disposal of recyclable materials.

Lockers

Keep your lockers tidy. Remove food and soiled clothing from your lockers on a regular basis.

COMPUTER AREA USAGE

Students are welcome to use the computer equipment located in the CTS wing. Computer use is by permission and under the supervision of a teacher. Because computer hardware and software are expensive, small in size, highly portable and relatively fragile, the need to safeguard them against theft, accidental damage and vandalism cannot be over-emphasized. It is imperative that all computer users abide by the rules posted in the Computer Room. Wireless internet is available for student use. See a CTS teacher or the main office to be set up with an account.

TIMETABLES

Regular School Day Timetable

Day 1/Day 2

Period 1

8:30 – 9:55

Period 2

10:05 – 11:30

Lunch 11:30 – 12:30

Period 3

12:30 – 1:55

Period 4

2:05 – 3:30

Alternate Timetable A

Day 1 Day 2

Period 1

8:30 – 9:30

Period 2

9:40 – 10:40

Assembly

10:40 – 12:10

Lunch

12:10 – 1:10

Period 3

1:10 – 2:15

Period 4

2:25 – 3:30

Alternate Timetable B

Day 1 Day 2

Period 1

8:30 – 9:55

Assembly

9:55 – 10:25

Period 2

10:35 – 11:50

Lunch

11:50 – 12:50

Period 3

12:50 – 2:05

Period 4

2:15 – 3:30

Alternate Timetable C

Day 1 Day 2

Period 1

8:30 – 9:40

Period 2

9:50 – 11:00

Period 3

11:10 – 12:20

Lunch

12:20 – 1:20

Period 4

1:20 – 2:30

Assembly

2:30 – 3:30

