



## Policy 2: Role of the Board

### Purpose:

As the corporate body elected by the voters that support the Yellowknife District No. 1 Education Authority, the Board is responsible for the development of strategic directions and policies to guide the provision of educational services to students in the District, in keeping with the requirements of government.

GNWT legislation defines what school Boards must and may do. In addition, legislation allows Boards to delegate almost all of these duties. Core governance functions include those listed below.

### Specific Areas of Responsibility

#### 1. Accountability to the GNWT

The Board shall:

- Act in accordance with all statutory requirements in order to implement territorial educational standards and policies.

#### 2. Accountability to the Community

The Board shall:

- Make data-driven decisions that reflect the interests of the community.
- Establish processes and provide opportunities for community input.
- Report District results to the community at least annually. Develop and abide by Board policy.
- Model a culture of respect and integrity.

#### 3. Four-Year Strategic Plan

The Board shall:

- Provide overall direction for the District by establishing strategic directions.
- Review the four-year strategic plan process and timelines at least annually.
- Identify Board priorities at the outset of the four-year strategic planning process.
- Evaluate annually the effectiveness of the District in achieving the established goals and desired results.
- Monitor progress toward the achievement of student outcomes and other desired results.

#### 4. Policy

The Board shall:



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- Establish committees to assist in the governance of the District and to assist the Board in achieving its goals.
- Identify how the Board is to function.
- Monitor policy impact.
- Solicit advice from the superintendent.
- Delegate authority to the superintendent to develop and implement administrative procedures which adhere to Board policies.

### 5. Board/Superintendent Relations

The Board shall:

- Select the Superintendent and employ him/her with a negotiated contract.
- Provide the superintendent with clear corporate direction.
- Delegate, in writing, administrative authority and identify responsibility subject to provisions and restrictions in GNWT legislation and regulation.
- Respect the authority of the superintendent to carry out executive action and support the superintendent's actions which are exercised within the delegated discretionary powers of the position.
- Annually evaluate the superintendent using the roles and responsibilities document included in the Superintendent's employment contract.
- Review the compensation of the superintendent.
- Provide for superintendent succession planning as required.

### 6. Political Advocacy

The Board shall:

- Develop plans for advocacy including focus, key messages and mechanisms, and review annually.
- Meet with other elected officials, neighboring educational authorities and municipal governments to advance the District's and other areas of mutual interest.
- In particular, the Board should attempt to establish regular meetings with the Minister and local MLAs over the course of the year.

### 7. Board Development

The Board shall:

- Review the Board's effectiveness through an annual evaluation.
- Encourage its members to participate in professional development opportunities which will enhance their knowledge of Board roles and responsibilities.



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- Recognize the importance of group development and participate in group sessions over the term of the Board. Ensure that funds are allocated in the budget for Board development.

### 8. Fiscal

The Board shall:

- Approve the budget annually and review programs to ensure efficiency against desired results
- Receive the audit report and take action on any recommendations.
- Monitor the fiscal management of the District.
- Have representation in collective bargaining sessions and ratify all collective agreements.

### Selected Responsibilities

The Board shall retain responsibility for the following:

1. Approval of any international student travel
2. Determining the location of any specialty programs offered within the District.
3. Approving the annual educational calendar.
4. Approve the naming of schools and other Board owned facilities.
5. Approve the acquisition and disposal of land and buildings.

### References/Related Documents:

- Education Act
- Administrative Procedures

Revision History			
Revision	Revision Description	Approved Date	Review Date
1-3	Adopted and revised before the revision table was included. Going forward a summary for the changes will be included	May 2008 November 2011 March 2017	N/A
4	Changed strategic plan from 3 years to 4 years to reflect longer board term	October 2022	2022-2026 Board