

**Parent Advisory Council (PAC)
Meeting Agenda - DRAFT
Wednesday, February 5, 2020**

**Present: Wendy Campeau, Lisa McShane, Annie Casson (Chair), Jeff McConomy, Al MacDonald, Alyssa Titus, Meghan Beveridge
Regrets: Wendy Lahey, Katherine Harris**

Action Items:

(February 5)

1. Lisa will bring up busing at next PAC chairs meeting.
2. Graham will contact Jocelyn to attend the staff meeting.
3. Annie will confirm with Jocelyn a treats for teachers lunch on Wednesday February 26th.
4. Annie will ask Wendy to see if she can attend the JK/K Open House on February 20th.
5. Lisa will ask in the PAC update to school if anyone is interested in organizing a dance.
6. Annie will contact Wendy L. to use her research about loose parts/other playground equipment to make suggestion. Feb 11th is the deadline but likely flexible.

(January 15)

1. Graham will follow up with Metro regarding YK1 feedback on draft procedures during cold weather.
2. Wendy L will forward information gathered thus far about a weather station to Emma (cc Graham) and Sissons will follow up.
3. Graham will follow up with Metro regarding playground equipment purchase.
4. A PAC member is requested to attend the JK/K open house on February 20, 6:30 pm.
5. Graham will email pdf of PAC's current financial picture to the PAC email.
6. Lisa will solicit feedback on YK1 Board's strategic plan in PAC's update to parents.
7. Lisa will bring up sign up for the school website at the next PAC chairs meeting.
8. Put a call out to form the "closing school ceremony" committee in the next Cette Semaine a Sissons; and put item on the next PAC agenda.
9. Graham will send a follow up email to Carla (cc PAC) who has agreed to continue to lead this initiative.
10. Graham will provide more information about the staff's discussion of an anti-bullying policy at the next PAC meeting.

(December 4)

1. Rosie to email further info about Tlich language mentorship opportunity.

2. Graham will contact Katey Simmons at Mildred Hall regarding their approach to bullying.
3. Carla will share simple ideas for a CEPA qualitative evaluation of kids experiences of the program to put on the website
4. Rosie will get in touch with John re: French for parents presentation for YK1 board (board meetings are second Tuesday of every month).

(September 11)

- Graham and Jeff to look into literacy night and propose a date at the next PAC meeting. – deferred; next year is more realistic due to short months and impending school transition.

1. Welcome and approval of agenda and previous minutes

- January 13, 2020 approved

2. Quick Standing Updates

b. Principal's/PAC Financial Report – Jeff McConomy

- Current enrollment – 325
- Dates for Camp de Neige (grades 1-4) are being finalized for dates prior to March break.
 - Suggestion: Could consider hotlunches.net for volunteer sign up and money collection for Camp de Neige.
- On cold weather days, the gym is being used at recesses.
- Report cards go home March 9; March 10-11 are parent teacher interviews.
 - Parent teacher interviews sign up will start on Monday February 10th.
- Working on is rejigging the support team (Mme Stephanie moving to grade 3 classroom until March break). Her other work has been moved to Rachelle and Danika. Other options are being explored for post-March break (interviewing).
- Recruitment for short term and long term – Graham and Jean Marie will attend a workshop (geared toward immersion teachers) in Toronto in March to recruit teachers.

Upcoming Events:

- Anti-bullying presentation (grades 2-5) by Andre Pelletier, Friday Feb 7th.
- Author visit (Andre Marois) is visiting February 10-11
- Upcoming teacher conferences
 - Learning and the brain (February 13-15, San Francisco)
 - Think Indigenous conference (March 11-13, Edmonton) – Danika and Jeff will attend.
 - Ministry conference (February 18-20, Yellowknife) – PSTs attending
- JK/K open house is February 20th

c. Trustee's Report – Al MacDonald

- Insurance increases (200-290%) are an ongoing item. Tram and Metro met with current insurer (ASBI) in Edmonton to discuss options. Tram has approached GNWT to take on some of the costs.
- Date of school closure (William Mac and Sissons) is likely to be approved for June 19th (76% of parents who filled out the survey approved).
 - Metro is looking into childcare options.
 - Further discussion will occur at the next YK1 board meeting, followed by an announcement after the Board meeting.
- Accommodations – ECE has allowed input from YK1 and parents. Based on input, Tram has rewritten some sections. Therefore, there is some delay in contracting someone to coordinate the accommodation plan. ECE pays for it and wants to ensure collaboration/coordination with builder and architect. Contractor would coordinate the move between schools at both closure and opening of Sissons.
 - Administration and others will meet to discuss all the details related to the move. Metro has approved 10 days of meetings for respective staff over the next few months.
- Busing items: JK on buses, and seatbelts (federal decision expected soon).
 - ECE is looking at busing company. Considering additional bus routes and new pick ups for those going to William Mac. Company has said if deviate from regular scheduled bus routes, then there will be extra cost.
 - **ACTION:** Lisa will bring up busing at next PAC chairs meeting.
 - Buses are going to change somehow, so want to make sure YK 1 is working with bus company.
 - At last chair meeting, will ask parents of kids in grade 5, 6 and 7 where they intend to go.
- Board meeting time on strategic plan will be a half-day meeting. A strategic planning meeting didn't seem to be good timing with building of new school.
- Presenting building design February 25th (noon and 7 pm)- architect still working on the outside plan, which the new design committee recommended be complete prior to the design presentation.
 - Meeting tomorrow with the Board.
 - Staff presentation – February 14
 - Parent presentation - February 25 at 7 pm
 - The PAC recommends sharing the documents a few days in advance. Al will bring this up at the Board meeting.
- Al sent an email to Graham about the closing ceremony. ECE would like to be involved in the closing ceremony.

d. PAC Chairs Meeting Updates - Lisa

- Martin Male is offering to hold an evening session on Google classroom – hopefully at Mildred Hall, 2 nights – cyber security, google classroom, and social media

- YK HSS hiring child and youth counsellors starting next year – 15 will be hired to work with all YK schools. There will be a meeting on Feb 18 or 19 to learn more about this. These counsellors will be in health units over the summer and schools during school year.
- Lisa will attend the next PAC chairs meeting.

3. Hot Topics

a. PAC Survey Results

- Results shared with Graham.

b. Outdoors Committee

- Kerry has offered to help light the fire on non-CEPA days with grade 5s to help build their skills.
- Graham followed up with Metro regarding playground equipment. There was discussion at YK1. Because some parents don't want just playground equipment, Tina Drew (Board Chair) recommended that parents suggest ideas (could be through PAC). Should the JHS PAC put forward a proposal to Infrastructure? Playground likely to fall under the accommodation plan.
ACTION: Annie will contact Wendy to use her research about loose parts/other playground equipment to make suggestion. Feb 11th is the deadline but likely flexible.

c. Plant Sale

- The sign up sheet was shared with Graham. The staff meeting was rescheduled to next week, when Graham will bring up the plant sale.
ACTION: Graham needs to contact Jocelyn to attend.

d. Parent Information Sessions

- Lisa followed up about Parent Information Sessions at the PAC chairs meeting.
- Other parent information sessions organized by Sissons are deferred to next school year.

e. Promotion of CPF

- No updates

f. Arts at JHS

- Monique Marinier held an arts class with 6 teachers last week. Each teacher were provided many projects and materials. Monique has also offered to help teachers in class as well (no cost).

g. Treats for Teachers - (sometime between Feb 24 and Mar 6)

- Lunch on Wednesday February 26th. **ACTION:** Annie will confirm with Jocelyn.

h. JHS School renewal - follow up on school renaming

- **ACTION:** Ask Graham to add something about it in cette semaine prior to next. Intent to consider alternative names as it is a

i. Subway day

- starts tomorrow. Online system glitches sorted out. Total profit \$80 (74 subs purchased).
- kids will likely remind parents about it

- Went really well. Funds automatically goes into school account.
- Next one is next week, Feb 27 and week before March break
 - j. Raffle idea**
- no update
 - k. Bullying prevention**
- Andre Pelletier coming next week.
- Bullying policy is on agenda at staff meeting.

4. Other Items

- a. PAC rep for JK/K information night - Feb 20th, 6:30**
- who can attend? **ACTION:** Annie will ask Wendy to see if she can do it.
- b. acting PAC chair/co-chair needed for March 4th**
- Annie will chair for March meeting.
- Graham will not be here; Jeff will be here.
- c. School dance**
- At this point, no volunteers to organize. **ACTION:** Ask in the PAC update to school if anyone is interested in organizing.
- d. Soap dispensers**
- Soap dispensers are not close to sinks in the girls bathroom. Suggest the school add more dispensers.