

JH Sissons Parent Advisory Council (PAC)
Final Meeting Notes
Wednesday, September 19 2018

Present: Wendy Campeau, Rachell Simmons, Brigitte Rivet, Wendy Lahey, Allen Shortt, Trevor Sinclair, Jocelyn Apps, Kerry Wheeler, Julian Kanigan, Lisa McShane, Katherine Harris

Regrets: None

Action Items:

1. Wendy to ask for an update on drilling report at the Sep PAC Chairs meeting.
 2. Julian will work on a letter re: establishing no parking/restricted parking zones around the school and will follow up with the City's traffic management person.
 3. Wendy to inquire about this type of signs (drug free zone) at the Sep PAC Chairs meeting.
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1. **Welcome and approval of agenda and minutes** – no minutes were approved from June

2. Quick Standing Updates

a. Principal's/PAC Financial Report – Rachell

Academic evaluations

- Calendar for evaluations in reading, writing, phonological awareness, oral production and math has been set.

Professional Development Sessions/Training

- Eight new staff members.
- Lots of PD Sessions/Training completed in August
 - Aug 27 - school staff meeting and getting new staff oriented at JHS
 - Aug 28 - ILC at NACC
 - Aug 29 - Health and Wellness sessions
 - Aug 30 - Soutien au Programme de Comportements Positifs (SCP) (morning), Grade and Team meetings/briefing (afternoon)
 - Aug 31 - Working on LRP, Mentorship Plans, Class Profiles
 - JK, 1e, 2e & 3e mentorship sessions
 - 4e new health curriculum in-service
 - 1e, 2e, 3e and 4e FLA curriculum in-service

General information

- Open house was well attended.
- School photos were completed in only ½ a day (faster than usual).
- Food First Foundation - next week and Cooking with Family is the theme.
- Sep 27 - school Terry Fox walk
- Sep 25/26 - ILC Berry Camp for grade 1.
- Oct 5 - SIP day

- morning - Rene Micheau - math curriculum
 - attend talk on reconciliation by Angela James (GNWT-ECE)
- Oct 3 - ILC for grade 4.
- Oct 7-13 - Fire Prevention Week - will include session in the school as well as class visits to the fire hall on Oct 3, 10 and 17.
- Oct 10-12 - Principals conference and training for new PSTs.
- PAC meeting dates set as follows (all are Wednesdays):
 - Oct 17
 - Nov 14
 - Dec 12
 - Jan 16
 - Feb 13
 - Mar 6
 - Apr 10
 - May 8
 - June 12

b. Trustee's Report – Allen Shortt

- YK1 has a 3% surplus.
- Funding from ECE is based on previous year's enrollment. However, enrollment dramatically increased this year and Metro is going back to ECE to request additional funds in light of this increase.
- Enrollment is up across YK1 - JHS is at 111% capacity (ECE has capacity listed as 314 students and current enrollment is 348 students).
- YK1 is 85% full with all students – We need a new school. Lowest is Mildred Hall at 67%.
- Sizing of new school is based on projections over the next four years (so increased enrollment would result in more classrooms).
- Looking into portables with the 4 year projections
- Drilling program in the school yard was completed. Boreholes had a 12 foot cut-off. The report on the drilling program findings is expected this coming Friday. This report will then go to TAG for design options.
- Letter to Minister asking for an update - **ACTION:** Wendy to table at the Sep PAC Chairs meeting.
- PAC could lobby for more EAs (there are sufficient PSTs).
- YK1 election is coming up on Oct 15.
- Jason Snaggs, Manager of Capital Planning from ECE is gone as is Olin Lovely, Assistant Deputy Minister of ECE. We do not know who their replacements are

3. Hot Topics

a. Outdoors Committee – Wendy

Wall Tent – Trying to get the wall tent set up - hopefully next week. Will look to organize an opening event - possibly link to Orange Shirt Day.

b. Safety - Traffic, 3-way Stop and Parking Lot areas

- There is a lot of congestion at drop off/pick up. Is it possible to have the City set up no parking in front of the school and either no parking or limited parking during certain hours in equivalent areas across the street from the school.
- **ACTION:** Julian will work on a letter re: establishing no parking/restricted parking zones around the school and will follow up with the City's traffic management person.

c. PAC Survey

- More bodies to assist in the morning – volunteers
- Survey to go out asap
- Anything missing? – Treats for teachers
- Phys-ed looking for volunteers
- Chess club – keep it on
- For rink – set-up/take down
- No teacher for chess club at this time
- Outdoor committee
- Help for events
- Planter boxes
- Fine arts opportunities
- Items on survey review and adjustments made
- Need those with first aid – Camp de neige
 - 2 week periods, 1st two weeks of April (After March Break) April 2- 12
- Compost programs

d. Funds

- Administered through email list
- Programming – Funding proposals – need to make teachers more aware
- Are there guidelines etc for allocating funds (e.g. sports is a well funded model.
- Need funding guidelines.)
- Semi-structured plan needed

e. Cannabis Legalization

- Posting of Drug Free Zone signs (or no smoking/cannabis/drugs) be posted around the school area. **ACTION:** Wendy to inquire about this type of signs at the Sep PAC Chairs meeting.

f. Walking School Bus

- No updates.

g. Other dates

- September Welcome to Sissons – PBIS behavioural experts – want it presented early in the year
- Martin Male – Google Classroom – presentation on what it is and how it is being used
- Oct. – Plant meeting in November

- Oct. Halloween Dance? (Being addressed at next staff meeting)
- Oct. 25 – Pasta lunch fundraiser
- Literacy night (Move to November)
- November 16 – Teacher Appreciation lunch
- Nov. PAC movie night – November 30
- Dec. 13 – Winter Concert
- Dec. 18 – Christmas cookies for teachers
- Jan. 18 – Movie night
- February 5 – plant meeting with staff meeting 'Classroom planting
- February 14 – Valentine's Day Dance
- March 8 – Teacher Appreciation lunch – Note: 9 teachers outside
- April 2 – 12 – Camp de Neige and planting
- May 26 – Plant Sale
- May 24 – Multi-Cultural Buffet
- May 9 – Spring Concert
- June 18 – Teacher appreciation snacks

Review of Action Items