

Exchange to Learning Packages at SJF

Schedule:

May 4th - 6th

May 19th - 21st

June 1st - 3rd

June 19th

Details of Plan (three-day approach):

- Day 1 - staff prepare the next round of learning materials
- Day 2 - students drop off & pick up learning packages
- Day 3 - staff pick up materials to be marked

Protocols:

- students enter via the front entrance
- admin reinforces the procedures
- students move to drop off tables and leave their materials with their name and teacher's name on the package(s)
- these drop-off tables will be located to the right as they walk into the school
- students then proceed down the gym hallway to the pick-up tables to retrieve the next round of materials
- students then exit out the gym community doors

Important Dates: June 19th - 29th

- June 19th - final day for students to drop off materials to be marked
- June 23rd - staff pick up learning packages to mark in order to complete report cards
- June 24th - report cards to be completed
- June 25th - 26th - edit and print report cards
- June 29th - mail out report cards