

SUBWAY 'HOT LUNCH' ORDERING

École JH Sissons School

This year, the PAC will be organizing the ***online*** ordering for all school 'hot' lunches. This is to ensure accuracy with the orders placed and to make the process more efficient for everyone.

For those of you who would like a detailed version of how to sign up, please see the **HotLunches Instructions** attachment on the school website. **Orders are due by the Tuesday before the Subway lunch day @ 6:00PM.**

Here's how to get started - the simplified version:

- ✓ Go to **jhsissons.hotlunches.net**
- ✓ Click on "Click Here to Register"
- ✓ Enter Access Code **<EJHSHL>**
- ✓ Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
- ✓ Click the "**Register Now**" button at the bottom
- ✓ Follow the instructions to add each child in your family who attends **JHS**
 - Once your child(ren) are registered, click on "Orders"
- ✓ Proceed to order hot lunch for your child(ren)

Orders must be in HotLunches by the Tuesday @ 6:00 pm before the Subway lunch day in order that they will be processed in time.

*Please note: The supplier has raised the prices of the subs, and as a result, we have also raised prices. A 6" sub is now \$7.00, and a 12" sub is \$14.00. In addition, there is a \$0.30 transaction fee charged by PayPal for each transaction made. If you order for all 4 weeks at once, you would only be charged the \$0.30 fee once. However, if you order for each week separately, you would be charged the \$0.30 fee four times.

Unfortunately, this additional fee is passed to the parents as it is a fundraiser for the Parent Advisory Council (PAC), which in turn uses the money to help the teachers purchase supplies, bring in speakers, or provide experiences for the students.

**Should you experience any issues with your PayPal account, you must contact PayPal directly to solve the issue.