

## **Parent Advisory Council (PAC)**

### **Meeting Agenda - DRAFT**

**October 13, 2021**

**7 pm - Zoom Meeting**

**In Attendance:** Shelley Wiart, Sarah Kalnay-Watson, Graham Arts, John Stephenson, Annie Casson, Wendy Lahey, Nawsheen Morgan

**Regrets:** Susan Fitzky

### **Action Items:**

(September)

1. Graham will create a parent feedback survey that will include questions about inclusion
2. Nawsheen and Graham will set dates for Subway days.

(October)

1. Graham will email Sarah the requirements for a PAC Facebook page.
  2. Annie will add Communications to future agendas.
  3. Sarah will create a one page meeting summary to send out to parents.
1. Welcome and approval of agenda and previous minutes (September)
    - Minutes approved
  2. Quick Standing Updates
    - a. Principal's/PAC Financial Report
      - Press conference expected tomorrow, as it stands schools are supposed to re-open on October 18th, no updates known at this point
      - Hired Mme Megan Miller for ELA and music
      - Loose parts playground - logs have been delivered to the school, not placed out yet due to school closure, will be out before school reopens
      - WITS/DIRE - seeking out materials for posters, etc
      - Parent Survey on inclusion and communication - has been prepared but not released as Graham feels people are more focused on remote learning, prefers to wait until school reopens

- Environmental education - costs associated with recycling paper, a group of teachers is looking at low/no cost options, may look to PAC for logistical support
- Sharing emails - sent out email
- PAC can have a Facebook group - must clearly identify as being run by parents, no affiliation with school/board/staff, no YK#1 employees can be involved, disclaimer, no school branding (guidelines from school board)

ACTION ITEM: Graham will email Sarah with all that information.

- Parent Info Sessions - spoke with Jeff and Jean Marie about a literacy consultant (Joanne) who could offer parent info session in conjunction with staff PD
- Wall tent - canvas has been repaired, in storage now and will be put out when school reopens

#### b. Trustee's Report

- John's last meeting - he has a long history with the JHS PAC, CPF, and on the YK#1 board
- School board election date is October 18th, 10:00 am -7:00 pm at either board office
- Can vote for up to 7 candidates (10 in the running) 3 incumbents, 7 new candidates
- One year term - another election next October to sync up with municipal election, four year terms going forward after that
- School board directed the superintendent to draft an administrative procedure requiring vaccination of school staff, volunteers, and contractors (in line with GNWT) by November 30th
- Authorized superintendent to initiate sale of Nordic Arms - focus on educational services and get out of property management
- Insurance - GNWT will take on responsibility for insuring our schools (YCS as well) - no financial impact, insurance funding will no longer come through YK#1 budget
- Policy matter - new terms of reference in Policy #8
- Trustee Rawat created a website ([www.franklinoverland.com](http://www.franklinoverland.com)) - 200 years since Franklin was in this area

- Communications plan, political advocacy plan, promotion of strategic plan all tabled

### 3. Hot Topics

#### a. Inclusive Safe Schools

- i. School has a process for engaging in conversations with parents about accommodations that students need - supporting students with what they need is a core aspect of the Inclusive Schooling Directive and the school's philosophy
- ii. Graham will be updating the school handbook and will be including information about what parents can expect in terms of requesting accommodations.
- iii. First point of contact is classroom teacher (parent may reach out to teacher, or teacher may notice something and reach out to parent). Many accommodations take place at the classroom level without involvement of the Program Support Teacher or creation of a Student Support Plan. Class Review meetings take place where all students and their needs are discussed.
- iv. If additional support is needed, the Program Support Teacher and administration become involved. First point of contact is the classroom teacher, but families are always welcome to reach out to the administration with concerns.
- v. Communication during remote learning varies between teachers. Guidelines for the amount of online learning (hours/week) was drafted by the government in April 2020 and has not been updated since. Would be good to share this information with parents.
- vi. Suggestion - teachers could reschedule online parent sessions that were cancelled when schools shut down.

#### b. Outdoors Committee

- i. Wendy has made contact with Matthew Sinclair - CEPA is on hold during the shutdown, Matthew feels like he is starting from scratch and will reach out for support when school reopens.

Question: Can Graham facilitate a meeting between Matthew and Julie (from last year)?

Answer: Yes, Graham will talk to Matthew.

ACTION ITEM: Add communications to future agendas, restart sending one page meeting summary.

- c. Plant Sale and Seed Sale - no update
  - d. Parent Information Sessions
    - i. will wait for survey input
    - ii. Neurodiversity? Wendy L knows someone who could facilitate a session on ADHD and neurodiversity.
  - e. Arts at JHS
    - i. Would love to start an art club if we are allowed to
    - ii. Create a monthly mural to go along the stairwell - Sarah could coordinate and volunteer for such a club
    - iii. Monthly theme planned ahead
    - iv. Before shutdown we were not allowed to mix class bubbles, but could be coordinated over video chat
    - v. Time capsule for the new school?
  - f. Treats for Teachers
    - i. On hold for the moment - usually happens in November but we will wait to see what the Covid situation is.
  - g. Subway lunches
    - i. Will start about two weeks after reopening
    - ii. Nawsheen and Wendy in contact about procedures
4. Other Items
- a. PAC Survey
    - i. Sarah and Annie will discuss and create.
  - b. Plans for this year
    - i. Postponed to next meeting in the hopes that we can make some!

**Next meeting: Wednesday, November 10th, 7:00 pm**